

CHECK LIST FOR REVIEW OF DELIVERABLES¹

Deliverable title	D1.3 Workshop on master curricula best practices in EU countries
Work package	WP1 – Analysis of natural disasters needed to be managed in the Western Balkans region
Author	Sally Priest
Date	Deliverables completed - October 2017

This Annex S covers 3 reports:

- Catalogue of competencies v.01, 18/04/2017
- Workshop report form 07 April 2017
- Report on master curricula best practices in EU partner countries - v.01, 05/10/2017

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¹ This questionnaire concerns quality issues of NatRisk upon completion of each deliverable. Please complete the form and submit it by email Project Coordinator (natriskuni@gmail.com) and WP leader. The achieved results will be useful for the project's risk management. They will also make part of the QAC final report, as well as of the Coordinator's progress and final reporting to EACEA.

Assurance point	Issues to be addressed	Assessment	Comments	Reccomendations
Compliance with NatRisk objectives	<i>Does the deliverable comply with the overall objectives of the project?</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Partially		
Compliance with the specific objectives of the WP	<i>Does the deliverable comply with the WP Objectives as specified in the WP description?</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Partially		
Correspondence with the description of work of the relevant activity	<i>Does the deliverable correspond with the activity description as specified in the Application Form?</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Partially		
Compliance with the deliverables format	<i>Is the deliverable presented using the Project's deliverable format – Annex B?</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Partially	Yes - completed in the correct template and information clear and comprehensive	
Adequacy of complementary information	<i>Examples of complementary info:</i> - Sources used, - Bibliography, - List of contacts, - Methodology used.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Partially	Yes all of the attachments from the workshop was also provided.	
Adequacy of written language	<i>Level of written English</i>	<input checked="" type="checkbox"/> Excellent <input type="checkbox"/> Adequate <input type="checkbox"/> Poor		
Overall assessment and suggestions for improvement	Very comprehensive reporting – very good considerations for improvements of the workshop.			
Deadline for submission of amended version of the deliverable				n/a